



Volunteer Incentive Policy

INTRODUCTION

Arks Harvest is committed to its continued efforts to provide affordable produce to all members in its community, including the volunteers to continue to help keep Arks Harvest operational on a day-to-day basis.

PURPOSE OF THE VOLUNTEER INCENTIVE PLAN

The purpose of the Incentive Plan is to compensate Arks Harvest volunteers for providing a set amount of voluntary hours in a week and / or month towards the organization.

INCENTIVE PLAN GUIDELINES

- Any volunteer who is scheduled to provide services with a minimum of five hours per week, or a minimum of four hours per month is eligible to the Arks Harvest Volunteer Incentive.
 - Any volunteer who is called in to help through the On-Call list by either the Floor Manager, Volunteer coordinator, or a director is eligible to participate in the Arks Harvest Volunteer Incentive.
- Any Volunteer who provides ten (10) hours or more of scheduled work in a week is eligible for a free bag in that purchase week (up to \$50 in value of produce). *Flash Sale items are not included and must be paid for.*
- Any Volunteer who provides five (5) hours or more of scheduled work in a week is eligible for a free bag in that purchase week (up to \$25 in value of produce). *Flash Sale items are not included and must be paid for.*
- Any Volunteer who provides four hours or more in a month will receive one free volunteer box that month (up to \$25 in value of produce). *Flash Sale items are not included and must be paid for.*



- Any Volunteer who is asked to come in but is not on the official volunteer schedule for the current month provided by the Volunteer Coordinator may be eligible for the Volunteer Incentive. All unscheduled hours must be confirmed in writing. Following an unscheduled shift, the Volunteer must email President@arksharvest.ca Volunteer@arksharvest.ca – please provide the date of the unscheduled shift, the start time and the end time.